



**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**



*(Affiliated to National Council for Hotel Management & Catering Technology, NOIDA  
(AN AUTONOMOUS BODY UNDER MINISTRY OF TOURISM, GOVT. OF INDIA)*  
NEAR RAMASHISH CHOWK, HAJIPUR, VAISHALI, BIHAR - 844102 Tel.: 06224-275354, 274937 Fax: - 06224-276486  
Website:- [www.ihmhajipur.net](http://www.ihmhajipur.net), E-mail: [hajipurihm@gmail.com](mailto:hajipurihm@gmail.com)

## **EMPLOYMENT NOTIFICATION**

The Institute invites application for the post of “**Teaching Associates**” on contract basis.

- Name of the Post** : Teaching Associates
- No. of Posts** : 04 (Four) (01-SC, 01-ST, 02-UR) (Food Production -2, F&B Service-1, & Housekeeping-1) (on contractual basis)
- Scale of Pay** : **Consolidated Rs. 25,000/- per month** [for those candidates who are NHTET Qualified as per IHM Hajipur (society) BoG resolution]  
**Consolidated Rs. 21,000/- per month** [for those candidates who are non NHTET Qualified as per IHM Hajipur (society) BoG resolution].
- Essential Qualification & Other Qualification** : Full Time Bachelor’s Degree in Hospitality & Hotel Administration /Hotel Management after 10+2 from a recognized university and full time Master’s Degree in Hospitality & Hotel Administration /Hotel Management Securing not less than 60% marks in aggregate either in Bachelor’s or master’s degree.  
OR  
Full Time Bachelor’s Degree in Hospitality & Hotel Administration /Hotel Management after 10+2 from a Recognized university securing not less than 60% marks in Aggregate with at least 2 years industry experience.
- Age limit** : Not exceeding 30 years, (As on **01-07-2018**)  
Upper age limit is relaxable up to 5 years in the case of SC,ST and Departmental candidates and as specified for other Categories by Govt. of India from time to time.

Interested persons who fulfil the prescribed conditions may apply to the Principal, Institute of Hotel Management Catering Technology & Applied Nutrition, Ramashish Chowk, Hajipur, Vaishali (Bihar), Pin- 844 102 **TILL 25<sup>th</sup> July, 2018**. Application form in the prescribed format is given on website [www.ihmhajipur.net](http://www.ihmhajipur.net) to be sent with complete latest bio-data along with attested copies of certificates and recent passport size photograph. The competent authority reserves the right to fill or not to fill vacancy or to re-advertise the post. The Institute will not be responsible for postal delay. The numbers of the posts are indicative and may increase or decrease. Candidates must furnish their contact telephone number.

Sd/-  
Principal/Secretary  
IHM, Hajipur

**NOTE:-**

- Last date of submission of application form with Complete documents through post/email **25.07.2018 (up to 5 PM)**
- Name of the shortlisted candidates would be displayed in the Institute’s website [www.ihmhajipur.net](http://www.ihmhajipur.net) , tentatively on ..... **27.07.2018 (11 A.M onwards)**
- Skill Test of the shortlisted candidates for the selection would be held in the **IHM, Hajipur tentatively on** **01.08.2018 (11 A.M. onwards)**

**(No TA/DA would be paid to the candidate for appearing in Written/Skill Test)**

**APPLICATION FORMAT**  
**For the Post of Teaching Associates**  
**at Institute of Hotel Management Catering Technology & Applied Nutrition, Hajipur**

**Post Applied for : .....**

1.	Name of Candidate (in Capital letters)					A recent Passport Sized colored Photograph to be pasted here and Signed Across
2.	Date of Birth	Day	Month	Year	Age as on 01.07.2018	
3.	Father's Name/Husband's Name					
4.	Nationality					
5.	Gender(Male/Female)					
6.	Marital Status	<div>Married</div> <div>Single</div>				
7.	Category (Please tick in appropriate box) (In case of SC/ST/OBC valid certificate to be attached)	Gen	SC	ST	OBC	
8.	Address with Pin Code	Correspondence			Permanent	
9.	Tel. No.					
10.	Mobile No.					
11.	E-mail Id.					

12.	Educational Qualifications: (in ascending order) (All testimonials to be attached)			
Sl. No.	Name of the Exam passed	Name of the Board/NCHMCT/IGNOU/SBTE/ University	Year of passing	% of Marks up to two decimals
a)	10 <sup>th</sup>			
b)	12 <sup>th</sup>			
c)	Graduation (Please specify Stream)			

d)	* 3 Year Diploma/Degree in Hotel Management/ Degree in Hotel Administration			
e)	Masters (Please specify Stream)			
f)	<b>NHTET Exam Qualified</b>			
g)	Any other relevant			

\*Strike off which is not necessary

13	Work Experience (in chronological order beginning from the present job): (copy of documents to be attached)				
Sl. No.	Designation & Pay Scale	Organization	Period of service		Reason for leaving the job
			From	To	

14. Present post with scale of pay & pay drawn: .....

15. Disclosure about past disciplinary proceedings, if any .....  
 ..... (Add additional sheets if required)

16. Details regarding legal detention / conviction if any: .....  
 ..... (Add additional sheets if required).

17. Any other information desired to be furnished : ..... (Add Additional Sheets if required)

Date:

(Signature of the applicant)

Place:

#### Declaration

I hereby declare that all the particulars furnished by me in this application are true to the best of my knowledge and belief. If any of the information / particulars furnished by me is found to be false at any stage, I am aware that my candidature / selection is liable to be rejected / cancelled by the appropriate authority without assigning any reason.

(Signature of the applicant)

Place:

Name: .....

Date:

**Note-** (i) Please use additional sheets for item 12 and 13, if required.

(ii) This application form without enclosure of self certified supporting documents/testimonials as mentioned above shall be treated as invalid.