

## BHM ASSIGNMENTS

Dear Student,

You will have to do **one** assignment in each of the courses in B.Sc. in Hospitality and Hotel Administration which is Tutor Marked Assignment (TMA).

**Note:** All Assignments must be **submitted in time** and they should be **sent to the Coordinator of your Study centre**. You must mention your Enrolment Number, Name, Address, Assignment Code and IHM Code on the first page of the assignment.

**You must obtain a receipt from the Study centre for the assignments submitted and retain it.** If possible, keep a photocopy of the assignments with you.

**After evaluation, the assignments have to be returned to you by the Study centre. Please insist for this and keep them as a record with you.** The Study centre has to send the marks to the respective Regional Centre of Indira Gandhi National Open University.

### GUIDE LINES FOR DOING ASSIGNMENTS

We expect you to answer each question on the basis of your study of the printed material. In some cases we have asked you questions about your City/Region/State. There, you may have to take help from additional material. If you are unable to find such material on your own, kindly contact your Counsellor at the Study centre. You will find it useful to keep the following point sin mind:

- 1) **Planning:** Read the assignments carefully. Go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytic before drawing up a rough outline of your answer. Give adequate attention to your introduction and conclusion.

Make sure that your answer: a) is logical and coherent; b) has clear connections between sentences and paragraphs, and c) is written correctly giving adequate consideration to your expression, style and presentation.

- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission, writing each answer neatly and underlining the points you wish to emphasise.

Wishing you all the best.

**Dr. Jatashankar R. Tewari**  
Programme Coordinator, BHM&MHA

### ASSIGNMENT SUBMISSION SCHEDULE

Course	Last Date for June Session	Last Date for December Session
TS-1	March31,2025	September30,2025
BEVAE-181	March31,2025	September30,2025
BEGE-103	March31,2025	September30,2025
TS-3	March31,2025	September30,2025
TS-7	March31,2025	September30,2025
TS-6	March31,2025	September30,2025
BFO-006	March31,2025	September30,2025