



**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

(An Autonomous Body under Ministry of Tourism, Government of India)

**होटल प्रबंध खान-पान प्रौद्योगिकी  
एवं अनुप्रयुक्त पोषाहार संस्थान, हाजीपुर**

(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)

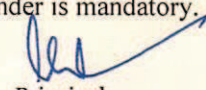
**EXTENSION OF E-TENDER NOTICE  
(CORRIGENDUM)**

Due to insufficient / less number of participants the E-Tender no. vide no. E-Tender:Hostel Mess (2.3)/2022-785 dated 06/06/2022 published in the e-tender portal [www.tenderwizard.com/CTANIHM](http://www.tenderwizard.com/CTANIHM) for awarding contract of running Hostel Mess Catering Services for boarders of Institute of Hotel Management Catering Technology & Applied Nutrition (I.H.M.C.T.A.N.), Hajipur, Vaishali.

**REVISED /EXTENDED SCHEDULE IN ONLINE TENDER ARE GIVEN BELOW:**

Sl. No.	Activity	Date/Time : Duration
1.	Online Sale/Download date of Tender documents	Till 12/ 07 /2022 (14:00 Hrs.) ( <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a> )
2.	Last Date/Time for submission/ uploading of offer/Bid	Till 12/07/2022 Up to 15:00 Hrs. ( <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a> )
3.	Date & time for opening of Technical Bid	12/07/2022 at 16:00 Hrs. ( <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a> )
4.	Contact person for queries	Md.Murtaza Kamal (mob.9939408447), Mr. Amit M. Singh(Mob. 9430485073), Institute Hotel Management, Catering Technology & Applied Nutrition, Hajipur.
5.	Date & time for opening of Financial Bid	Date to be announced later by competent authority.

Note: Online submission <https://www.tenderwizard.com/CTANIHM> of tender is mandatory.

  
Principal

Institute of Hotel Management, Catering  
Technology & Applied Nutrition, Hajipur  
(Vaishali) Bihar

Ref:- IHM:E-Tender(5.13)/2022-1113

Date:- 30-06-2022

Ramashish Chowk, Hajipur - 844 102, Vaishali, Bihar, रामाशीष चौक, हाजीपुर- 844 102, वैशाली, बिहार  
Ph. : 06224-275354, 274937, Fax : 06224-276486, E-mail : [hajipurihm@gmail.com](mailto:hajipurihm@gmail.com), Website : [www.ihmhajipur.net](http://www.ihmhajipur.net)

Affiliated to National Council for Hotel Management & Catering Technology, NOIDA (U.P.)

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**  
(An Autonomous Body under Ministry of Tourism, Government of India)

P.O. Industrial Estate HAJIPUR – 844 102, VAISHALI, BIHAR

Phone: Office- 06224- 275354, 274937, Telefax- 276486

E-mail- [hajipurihm@gmail.com](mailto:hajipurihm@gmail.com),

ebsite- [www.ihmhajipur.net](http://www.ihmhajipur.net)

**E-TENDER NOTICE**

No.IHM:E-Tender:HOSTEL MESS (2.3)/2022-785

Date: 06/06/2022

Online tender ( Two Bid System: Technical and Financial ) are invited from registered parties having minimum 03 years of experience in the field of providing catering service preferably in Educational Institute for awarding contract of running Hostel Mess Catering Services for boarders of Institute of Hotel Management, Hajipur. at Institute of Hotel Management, Catering Technology & Applied Nutrition, P.O. Industrial Area, Hajipur- 844 102, Vaishali, Bihar for training purpose.

Sl. no.	Name of work	Annual Contract value	EMD	Contract period	Cost of Tender document	
					Tender Cost	Online Processing fee (Online Mode Only)
1.	<b>Hostel Mess Catering Services for boarders of Institute of Hotel Management, Hajipur</b>	Rs.46.20 lakhs per annum Approx	Rs.1.40 Lakh	11 months	Rs.2,000/- (Non Refundable) payment through NEFT	<b>Min Rs 3,816=00</b>  (Tender Processing Fee will be paid only online mode i.e., epayment mode as provided bank gateway. <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a>
			<b>The bank accounts details of the Institute is mentioned below;</b> <b>Name of Bank A/c holder:-Secretary, IHM, Hajipur</b> <b>Bank Name &amp; Branch:- Indian Bank, IHM Hajipur Branch</b> <b>Account No.:- 20800983875</b> <b>Account type:- CURRENT</b> <b>IFS Code:- IDIB000I509</b> <b>MICR CODE:- 844010003</b>			

Sd/-

Principal

Institute of Hotel Management, Catering  
Technology & Applied Nutrition, Hajipur  
(Vaishali) Bihar

**NOTE:-** Tender documents Terms & Conditions & Online tender Schedules etc. are also available in our website [www.ihmhajipur.net](http://www.ihmhajipur.net) but for participation purpose, tenderer has to go through Website: <https://www.tenderwizard.com/CTANIHM> for uploading & submitting the requisite documents of Technical & Financial Bids.



**ONLINE TENDER SCHEDULE:**

Sl. No.	Activity	Date/Time : Duration
1.	Online Sale/Download date of Tender documents	From 07/06/2022 (10:00 Hrs.) to 27/ 06 /2022 (14:00 Hrs.) ( <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a> )
2.	Last Date/Time for submission/ uploading of offer/Bid	28/06/2022 Up to 14:00 Hrs. ( <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a> )
3.	Date & time for opening of Technical Bid	29/06/2022 at 14:00 Hrs. ( <a href="https://www.tenderwizard.com/CTANIHM">https://www.tenderwizard.com/CTANIHM</a> )
4.	Contact person for queries	Md.Murtaza Kamal (mob.9939408447), Mr. Amit M. Singh(Mob. 9430485073), Institute Hotel Management, Catering Technology & Applied Nutrition, Hajipur.
5.	Date & time for opening of Financial Bid	Date to be announced later by competent authority.

Note: Online submission <https://www.tenderwizard.com/CTANIHM> of tender is mandatory.

Sd/-

Principal

Institute of Hotel Management, Catering  
Technology & Applied Nutrition, Hajipur  
(Vaishali) Bihar

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

**Information to the Tenderers/Bidder towards participation in E-Tender Notice for Hostel Mess Catering Services for boarders of Institute of Hotel Management, Hajipur at IHM, Hajipur.**

1. The Tenderers intending to participate in this Tender are required to get enrolled on the portal *Website: [https:// www.tenderwizard.com/CTANIHM](https://www.tenderwizard.com/CTANIHM)*. Enrollment on the above mentioned Portal is mandatory.
2. The Tenderers have to digitally sign their bids before submitting the bids online thus the tenderers are advised to obtain Digital Certificate or Signature. The Bidders may contact e-tendering helpline queries. Kindly contact Mr. Santosh Kumar, e procurement helpdesk, First floor, M/22, Road no.25, Sri Krishna Nagar, Patna-800 001., Ph : 0612-2523006, Mob:7763816416, 7542028164, e-mail [twhelpdesk670@gmail.com](mailto:twhelpdesk670@gmail.com), Visiting 8 AM to 6 PM. for obtaining Class –III Digital Signature Certificate and get registration.
3. Tender documents, terms & conditions & online tender Schedules etc. are also available in our website [www.ihmhajipur.net](http://www.ihmhajipur.net) but for participation purpose, tenderer has to go through *Website: [https:// www.tenderwizard.com/CTANIHM](https://www.tenderwizard.com/CTANIHM)* for uploading the requisite documents in Technical & Financial Bids.
4. The tenders are required to upload on e-tendering portal: *Website: [https:// www.tenderwizard.com/CTANIHM](https://www.tenderwizard.com/CTANIHM)* as per dates indicated in Key Dates.
5. Tender cost and processing fee are non-refundable.
6. **(a) Tender fee** (non-refundable) for Rs.2,000=00 (Rupees two thousand only) to be remitted to the Institute's account through NEFT/ RTGS before last date of submission of e-tender. The accounts details of the Institute is below;

Name: Secretary, Institute of Hotel Management, Hajipur,

Bank: Indian Bank

Branch: IHM Branch

Account Name & Number: Current A/c , 20800983875

IFSC Code IDIB0001509

**(Tender fee is subject to credited in the Institute accounts as mentioned above during requesting of the perspective tender).**

**(b) Earnest Money Deposit (EMD)** (Refundable) of Rs. 1,40,000=00 (Rupees one lakh forty thousand only) through NEFT/RTGS to the Institute's Accounts before last date of submission of e-tender. The accounts detail of the Institute is as below;

Name: Secretary, Institute of Hotel Management, Hajipur,

Bank: Indian Bank

Branch: IHM Branch

Account Name & Number: Current A/c, 20800983875

IFSC Code: IDIB000I509

**(EMD is subject to credited in the Institute accounts as mentioned above prior to last date of closing of e-tender). Bidder has to ensure that EMD is credited to Institute account prior to last date of closing of e-tender otherwise bidder will not qualify the technical bid.)**

7. Tenderer which qualifies the Technical Bid will only be considered for opening of Financial Bid, rest of the financial bid will be rejected. Institute of Hotel Management, Catering Technology & Applied Nutrition, Hajipur reserve the right to reject any or all the Tenders received without assigning any reason(s) thereof.
8. The Successful supplier/bidder shall have to deposit a Security Deposit for an amount of 10% of the value of the contract with the institute after the contract is awarded.

Sd/-

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Institute of Hotel Management, Catering  
Technology & Applied Nutrition, Hajipur  
(Vaishali) Bihar

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

**Procedure for submission of E-tender by bidder:-**

Interested bidders who wish to participate should visit *Website: <https://www.tenderwizard.com/CTANIHM>* which is the ONLY website for bidding their offer. Further, the procedure is as follows:

1. Register your company in *Website: <https://www.tenderwizard.com/CTANIHM>* for obtaining a Login ID and Password.
2. Using the login ID, password and digital signature, enter the tender portal to download the tender document.
3. Attach supporting documents first in “Document Library”. Then attach them by selecting in particular tender.
4. Submit the tender. You will receive a system generated “Acknowledgement Copy” of tender submission.
5. Bidder can change quoted rates any time before of closing date & time.
6. Bidder must submit the offer before the online closing date & time. The website will automatically stop accepting the offer after online closing date & time.

E-tendering helpline queries. Kindly contact Mr. Santosh Kumar, e procurement helpdesk, First floor, M/22, Road no.25, Sri Krishna Nagar, Patna-800 001., Ph : 0612-2523006, Mob:7763816416, 7542028164, Visiting 8:00 AM to 6:00 PM.

Sd/-

Principal

Institute of Hotel Management, Catering  
Technology & Applied Nutrition, Hajipur  
(Vaishali) Bihar

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

**Terms & Conditions and General Information and instruction for Bidder for Hostel Mess Catering Services for boarders of Institute of Hotel Management, Hajipur at IHM, Hajipur on Annual Rate Contract basis period for 11 months.**

Institute of Hotel Management, Hajipur, Vaishali, Bihar an Autonomous Body under Ministry of Tourism, Government of India invites e tenders as against E Tender Notice published in the newspaper Hindustan, Bihar edition & Times of India, Bihar edition dated .....for **Hostel Mess Catering Services for boarders of Institute of Hotel Management, Hajipur** on annual rate contract effective for 11 months as per detailed list enclosed.

Accordingly, it is requested to quote your reasonable rates keeping in view of the following terms & conditions;

1. The offered rates enclosing Technical & Financial bids Annexure –I & II, should be uploaded & submitted online **on or before 28 /06/ 2022 upto 02.00 p.m.** The tender submitted thereafter will not be entertained. On line **Tender opening (Technical Bid) is 29/06/2022 up to 14:00 hrs. (2PM).**
2. **Tender fee** (non-refundable) for Rs. 2,000=00 (Rupees two thousand only) to be remitted to the Institute's account through NEFT/ RTGS before last date of submission of E-Tender. The accounts details of the Institute is below;

Name: Secretary, Institute of Hotel Management, Hajipur,

Bank: Indian Bank

Branch: IHM Branch

Account Name & Number: Current A/c, 20800983875

IFSC Code: IDIB000I509

**(Tender fee is subject to credited in the Institute accounts as mentioned above during requesting of the perspective tender)**

3. **Earnest Money Deposit (EMD)** (Refundable) of Rs. 1,40,000=00( Rupees one lakh forty thousand only) through NEFT/RTGS to the Institute's Accounts before last date of submission of E-Tender the accounts detail of the Institute is as below:

Name: Secretary, Institute of Hotel Management, Hajipur,

Bank: Indian Bank

Branch: IHM Branch

Account Name & Number: Current A/c, 20800983875

IFSC Code: IDIB000I509

**(EMD is subject to credited in the Institute accounts as mentioned above prior to last date of closing of e-tender)**

4. The competent Authority of the institute reserve the right to reject any or all tender without assigning any reason and shall not bind itself to accept any tender and reserve the right to call for fresh tender. The institute's authority also reserves the right to relax any of the clauses (terms & conditions) laid down in the tender documents.
5. The bidder must have minimum three (03) years experience in the field of providing catering services preferably in Educational institute's hostel canteen.
6. The bidder must be having valid GST Registration.
7. The bidder must have valid Food License issued by appropriate authority under Food Safety & Standard Act.
8. The contract is for 11 months. The overall rate quoted for monthly Menu by per student as per Annexure-IV-'A' should not exceed Rs.2,100(Rupees two thousand one hundred only) inclusive of all taxes.
9. If the student remains absent for 07 (seven) days altogether in one calendar month, the mess contractor shall be paid in full towards the food bill for all 07 (seven) days of absence of the students, but the absence period of a students if exceeds 07 (Seven) days, the mess contractor shall not be paid food bill for the period exceeding or beyond 07(seven) days. Hence, the mess contractor shall be paid for 07 (seven) days minimum assured food (meal) charge for each boarder hosteller in each calendar month excepting for the month of July. The student takes any meal either Breakfast or Lunch or Dinner the mess contractor shall be paid in full for that particular day.
10. It is the responsibility of Bidder to read all terms & conditions of this document carefully before filling the bids. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected. The bidder should sign undertaking alongwith the bid document that he has read complete tender documents and will abide by its terms & conditions.
11. Bid documents are neither transferable nor cost of the documents is refundable under any circumstances.
12. The issuing of bid document shall not constitute that the bidder are automatically qualified.
13. If even after award of contract, information/facts submitted by the bidder are found misleading/incorrect false etc. the principal, IHM, Hajipur reserves the right to terminate the contract.
14. The successful bidder /Mess Contractor has to furnish interest free Security deposit of an amount of Rs.2,30,000/-(Rupees two lakh thirty thousand ony) through NEFT/RTGS to the Institute's Accounts and the accounts detail of the Institute is as below:

Name: Secretary, Institute of Hotel Management, Hajipur,

Bank: Indian Bank, Branch: IHM Branch

Account Name & Number: Current A/c, 20800983875

IFSC Code: IDIB000I509

15. The Earnest Money Deposit (EMD) will be refunded to the unsuccessful bidders within one month of date of approval of the successful bidder without any interest.



16. However, the Earnest Money of the successful bidders/Mess Contractor will be liable to be forfeited, if he /she does not fulfill any of the following conditions;
  - a) The successful bidder /Mess Contractor shall have to deposit security deposit within a period of 07 days of the receipt of the award letter. The security so deposited with IHM, Hajipur shall not carry any interest.
  - b) Execution of the agreement of Rs.1,000/- (Rupees one thousand only) on non-judicial paper within stipulated period on receipt of award letter.
  - c) To undertake the work from the specified date mentioned in the award letter.
17. In case of dispute between the successful bidder /Mess Contractor and its employee, IHM, Hajipur will have no responsibility and shall not be responsible for any compensation if any form to such employees during the currency of and /or after the expiry of this agreement.
18. The successful bidder /mess Contractor will have to provide food to boarders as per menu and Rate as given in schedule of requirement attached with price schedule/Financial Bid Document.
19. The successful bidder /Mess Contractor will be responsible for maintaining the furniture, electrical, sanitary water connection and other fitting in proper working condition and in case of any fault, will be required at its own cost.
20. The furniture (if any) issued will be on a One Time Basis, and it would be returned in good condition after expiry of the contract. Its maintenance will be responsibilities of the bidder /Mess Contractor who will be responsible for any breakage and damage of these furniture.
21. The successful bidder/Mess Contractor will be responsible for the cleanliness of the Dining Hall, Kitchen and the surrounding areas Disposal of kitchen waste and other waste items will be outside the premises of the IHM, Hajipur at the cost of successful bidder/Mess contractor on daily basis.
22. The successful bidder/Mess Contractor will not be allowed to use hard coal/wood and electricity for cooking purpose. Cooking has to be done on LPG Fuel(As permissible) only.
23. The food supplier should be wholesale, hygienic and nutritious. The IHM, Hajipur reserve the right to take the assistance of any institution/agency/expert for guiding the successful bidder /Mess Contractor in this respect and advice of Principal will be binding.
24. The successful bidder/mess Contractor will ensure compliance of all the relevant provision of the Laws including the Labour Laws toward its obligations as applicable to its employees which may arise out of the contract.
25. The successful bidder /mess Contractor has to bring his kitchen equipments, Viz-Gas range(Stainless steel) working table, refrigeration, Mixture grinder, Hot pot, crockery and cutlery, utensils and other items as far as required prepaid service of food. All the item should be of good and standard quality and same are subject to checking by Principal, IHM, Hajipur or his representative. Institute has provided some stainless steel Gas range, work table, refrigerator etc. in the Mess Kitchen. Mess contractor can use these equipment but maintenance of these equipment will be contractors

responsible if equipments and machineries are found to be damaged by the negligence of the contractors, cost will recovered from contractor bill.

26. In case of food, if found less in quantity or quality and not of standard quality or in unhygienic condition or not reserved in time, a deduction of 10 % will be made from monthly bill as penalty or as decided by the Principal, IHM, Hajipur. Repeated fault may result in forfeiture of part of whole of the security money and even termination of the contract. IHM, Hajipur reserves the right to visit the existing or the past customers of the bidder to ascertain the quality of work performed by them and in case any negative report is received against the bidder, bid may be rejected. Also in case any information provided by the bidder is found to be false, his/ her bid can be rejected and part or whole security forfeited.
27. That without prejudice to the right and privileges of the IHM, Hajipur, the successful bidder/Mess Contractor during the tenure of the contract shall not transfer assign or part with the premises or any portion thereof permanently or temporarily to any other person/ persons and shall not be allowed to take any person/ persons to share the accommodation or in partnership without the prior written permission of the IHM, Hajipur, nor shall be entitled to allow any person/persons to occupy the premises or to use any part thereof or create any right of any other person/persons/party in the premises.
28. Mess contractor has to provide essential crockery (compartmental pate Thali) for service of food to the boarded in the dining Hall.
29. The successful bidder /mess Contractor shall not be entitle to put up any structure (Permanently/Temporarily) on the allotted space. In case any such structure (s) is/are require to be put by the successful bidder for promotion of his/her business the successful bidder/Mess Contractor shall submit a detailed plan for approval of the IHM, Hajipur, No additional/alternation or structural change would be allowed to be put without the written prior approval of the IHM, Hajipur.
30. That after expiry of the instant contract or if the contract is being terminated before the expiry, the successful bidder shall not remove its furnishing, fittings, furniture, fixtures, utensils, raw materials, cooking ingredients etc. without the prior written approval of Principal, IHM, Hajipur. Anyhow if successful bidder /Mess Contractor decides not to retain all or any of his/her furnishing, fittings, furniture, fixture, utensils, cooking ingredients etc. the successful bidder shall remove the same peacefully with the prior written approval of Principal IHM, Hajipur and restore the licensed space to the original conditions at its own cost.
31. That the successful bidder / Mess Contractor shall not do anything in or outside the allotted premises which may create nuisance or any causes of annoyance to the neighbor, to the Principal and or to the visitors and IHM, person living/visiting the premises.
32. That sufficient number of light points, power plugs, fan including exhaust fan will be provided by IHM, Hajipur. In case of any addition and alteration in the electrical installation work prior approval in written of the Principal, IHM, Hajipur will have to be obtained by the successful bidder/Mess Contractor.
33. Only such item of food and beverages etc., will be prepared as provided in menu including and additional items which have not been prohibited by Ministry of Health or IHM, Hajipur and other Government agency.

34. The successful bidder/Mess contractor shall arrange for removal of the garbage, the kitchen waste or any other type of effused or waste materials every day at its own cost.
35. That the successful bidder/ Mess Contractor shall maintain environmental hygienic and proper sanitation of the Mess premises during all working hour. The successful bidder/Mess Contractor shall be bound to abide by all the provisions of the prevention of Food Adulteration Act as applicable in Bihar and Such other Central and local laws and rules and regulation existing therein or to be enacted or introduce here after.
36. That the successful bidder / Mess Contractor at its own cost shall arrange running hot water, cupboards and all other incidental requirement in the kitchen including the fire proof arrangements. It will be the responsibility of the successful bidder/Mess Contractor to comply with all fire and /or fire fighting norms and condition as laid down by the concerned authority including the relevant provision of the relevant laws, IHM, Hajipur will not held in case of any eventuality.
37. That the washing of utensils etc. including dishwashing shall not be permitted to stack at any places other than the space in the kitchen provided for this purpose.
38. The successful bidder/Mess Contractor shall not encroach upon any area of vacant land or constructed portion other then the allotted portion of any purpose.
39. That no public telephone shall be arranged /provided in canteen without obtaining prior approval of the Principals, IHM, Hajipur.
40. IHM, Hajipur reserves right to revise its menu as per seasonal requirement and no extra payment will be made for the same.
41. The successful bidder /Mess Contractor will submit bill duly verified by the Hostel Superintendent. The payment will be as far as possible made within 10 days from the date of receipt of bill after deduction tax etc. as per rules through NEFT.
42. These are only propose draft, terms & conditions and can be modified/changed or added at the time of finalization and signing the agreement.
43. The Earnest Money of the successful bidder / Mess Contractor will be refunded after depositing of the Security Money against the contract however, the same will not carry any interest.
44. Conditional /Incomplete /Offers not confirming to tender documents will be rejected.
45. Arbitration clause to be inserted at the time of final Agreement.
46. Renewal of “Annual Mess Catering Contract” for further period of 11 months is subject to previous performance of the Mess Contractor.

#### **INSTRUCTION FOR BIDDER**

47. The intended bidders should visit the premises to be given in the complex of IHM, Hajipur before quote reasonable rate not exceeding Rs.2,100/-(Rupees two thousand one hundred only) (Inclusive of all taxes) as per month meal charges.
48. It is mandatory on the part of prospective bidder to submit offer for providing food as per menu & rates approved for the same.

49. The bidder must be having valid GST. The certified copy of both certificates to be enclosed.
50. The bidder must be having valid Food License from the appropriate authority.

### **SCOPE OF WORKS**

51. To provide hygienic food as per approved cyclic menu of IHM, Hajipur to the Hostel boarders for 11 months . An illustrative menu along with attached to this tender documents as Annexure –III. This menu may be changed depending on requirement. However number of items to be served in each menu will remain the same.
52. To arrange for serving and hot food at the Dining Hall at IHM, Hajipur Hostel.
53. To provide all the cooking ingredients and /or raw materials to be used should be fresh and of reputed brands.
54. The used utensils, trays casserole are to be cleaned and stored in hygienic conditions without any delay. In no condition the used dishes are to be left over. They should be immediately cleaned and stacked in proper hygienic conditions.
55. Nearly 200 to 225 (numbers of boarders can be increased or decreased) students should be given mixed nutritious food. Every students be given food at the given time during the contract period 11 Months as mentioned below,

FOOD MEAL TO BE SERVED ON FOLLOWING DAYS & TIME;

Breakfast	Every Morning	07.30 AM to 08.30 AM
Lunch (Afternoon)	Lunch not to be provided from Monday to Friday excepting all weekend's i.c. Saturdays, Sundays, all Government holidays, Vacations & during suspension of classes due to Examination etc.	12.30 PM to 01.30 PM
Evening Tiffin	Every Day	06.00 PM to 7.00 PM
Dinner (Night)	Every Day	08.0 M to 9.00 PM

\*During vacation & suspension of classes and on Gazetted holidays, the Mess contractor shall provide lunch Viz-Rice, Dal, Vegetable curry, pickle/ chutney, salted /Raita, Papad to the hostel's boarders.

f) For morning tea, breakfast, lunch evening tiffin and night meal (Dinner) bidder will themselves create the content and all the content of object, quality, and quantity and represent the rate of all the content separately.

To facilitate the prospective bidder for running mess, the IHM, Hajipur will provide kitchen, Dining Hall etc. space for store room for stocking various commodities as is where is basis on rent free basis.



**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

**ANNEXURE- I**

**TECHNICAL BIDDING DOCUMENT FOR HOSTEL MESS CATERING SERVICES  
FOR BOARDERS OF INSTITUTE OF HOTEL MANAGEMENT, HAJIPUR**

**UNDERTAKING**

Certified that I/we have gone through the contents of the E- tender form point wise and thereby convey our acceptance to abide by all the terms & conditions at **sl. no.1 to 55** mentioned in the tender documents are being issued against the Tender Ad published in the news paper ‘ .....

Signature of the bidder/tender .....

Name (In block letter).....

Designation.....

Name of the firm.....

Complete address with area pin no.....

.....

.....

Tele No.....

Date.....

PAN no.....

GST no.....

Email no.....

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

**ANNEXURE- II**

**TECHNICAL BIDDING DOCUMENT FOR HOSTEL MESS CATERING SERVICES  
FOR BOARDERS OF INSTITUTE OF HOTEL MANAGEMENT, HAJIPUR**

1. PARTICULARS OF Earnest Money Deposit (EMD) (Refundable) of Rs. 1,40,000=00( Rupees one lakh forty thousand only) through NEFT/RTGS to the Institute's Accounts. The accounts detail of the Institute is as below:

Name: Secretary, Institute of Hotel Management, Hajipur,

Bank: Indian Bank

Branch: IHM Branch

Account Name & Number: Current A/c, 20800983875

IFSC Code: IDIB000I509

NAME OF AGENCY:-.....

PERIOD OF SALE OF TENDER DOCUMENT:-.....

LAST DATE & TIME FOR RECEIPT OF TENDER:-.....

TIME & DATE OF OPENING OF TENDER:-.....

PLACE OF OPENING OF BID:-.....

DETAILS OF EMD:-

a) AMOUNT:-.....

b) NAME OF BANK:-.....

c) NAME OF THE BANK .....PAY ORDER  
BANK UTR/TRANSACTION NO..... DATE  
.....(EMD is subject to credited in the Institute account as  
mentioned above prior to last date of closing of e-tender)

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR  
ANNEXURE-III**

**Check List of Documents to be attached with Technical Bid**

<b>1</b>	<b>NAME OF BIDDER:-</b>	
<b>2</b>	<b>ADDRESS OF BIDDER:-</b>	
<b>Sl.no.</b>	<b>Name of Document</b>	<b>Attached or not (please mention yes or no against each column)</b>
1	Details of Permanent Account Number (PAN No.) (Attach documentary proof)	
2	Three years experience <b><u>FOR HOSTEL MESS CATERING SERVICES</u></b> (Attach documentary proof)	
3	GST Registration No. of the Firm:(Attach documentary proof)	
4	Details of Food License from Govt. of Bihar (Attach documentary proof)	
5	Rs.2,000=00 (Rupees two thousand only) tender fee (non – refundable) deposited through RTGS/NEFT in the institute's Bank A/c. (Attached pay order Bank UTR/Transaction no. and date.)	
6	I.T. Return of last three Assessment years(2018-19, 2019-20,2020-2021)	

7	Annual turnover of bidder /contractor should be minimum Rs.15,00,000/-(Rupees fifteen lakhs only) on average during last 4 (four) Financial years 2017-2018, 2018-2019, 2019-2020 and 2020-2021 and should be supported with valid document.	
8	An affidavit on non-Judicial stamp paper of Rs.10/-(Rupees ten only) stating that the agency is/ has not been blacklisted by Central Government/State Government/any PSU etc. in any of its previous contract during the last three years.	
9	Earnest Money Deposit (EMD)-Rs.1,40,000/-(Rupees one lakh forty thousand only) (refundable) deposited through RTGS/NEFT in the institute's Bank A/c. (Attached pay order Bank UTR/Transaction no. and date.)	



**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR  
ANNEXURE-IV(A)**

<b>FINANCIAL (PRICE) BID FOR HOSTEL MESS CATERING SERVICES ON ANNUAL RATE CONTRCT BASIS FOR 11 (ELEVEN) MONTHS. WEEKLY FOOD MENU FOR IHM, HAJIPUR HOSTEL MESS</b>					
<b>WORK</b>					
<b>1</b>	<b>NAME OF BIDDER /COMPANY :-</b>				
<b>2</b>	<b>ADDRESS OF BIDDER , Mob., email id :-</b>				
<b>Day</b>	<b>Breakfast</b>	<b>Lunch</b>	<b>Evening Snacks</b>	<b>Diner</b>	<b>Monthly rate/meal charge (in Rs.) per student to be filled up by the tenderer as per the quantities/portion of menu given on Annexure IV(B)</b>
<b>Monday</b>	<b>BREAD BUTTER/JAM BILED, EGG 01 PC BANANA 02 PC &amp; TEA</b>		<b>SAMOSAS, TEA</b>	<b>RICE, CHAPATI RAJMA MASALE DRY /SEASONAL VEGETABLES, MIX SALAD</b>	
<b>Tuesday</b>	<b>POORI, ALLO KI SUBJI/CHANA MASALA, ACHAR, TEA</b>		<b>NIMKI, TEA</b>	<b>RICE, CHAPATI , SOYABEAN CURRY, GULABJAMUN/RASGULLA  SEASONAL VEG DRY</b>	
<b>Wednesday</b>	<b>ALOO PARATHA ACHAR/CHATNI, TEA</b>		<b>BREAD PAKORE, TEA</b>	<b>RICE , CHAPPATI, EGG CURRY/SEASONAL VEGETABLE CURRY, SALAD  SEASONAL VEG DRY</b>	
<b>Thursday</b>	<b>PAV BHAJI, BANANA 02 PC, TEA</b>		<b>BISCUITS/COOKIES, TEA</b>	<b>RICE CHAPPATI CHOLE MASALE, SALAD</b>	

Friday	BREAD BUTTER/JAM OMELETTE, BANANA 02 PC. TEA		POTATO CHOP, TEA	RICE, CHAPPATI FRESH FISH CURRY(ROHU/KATLA) DRY, VEG. SEASONAL	
Saturday	VADE/ UPPMA SAMBAR ,TEA	VEG PULAO DUM ALOO	LITTI, TEA	RICE CHAPPATI DAL MATAR PANEER KHEER	
Sunday	CHOLE BHOTORE, TEA	TEHRI, RAITA, PAPAD	SAMOSA CHATNI	RICE, CHAPPATI , CHICKEN CURRY/PANEER (VEG. ONLY  ) SUJI HALWA	
NOTE :-	i) Monthly rate should be inclusive of all taxes & charges.				
	ii) Monthly meal charge per student should not exceed Rs.2,100/- (Rupees two thousand one hundred only) inclusive of all taxes.				
	iii) Menu is illustrative actual cycle menu will be finalized by mess committee.				

**SIGNATURE OF BIDDER OR HIS AUTHORITIES SIGNATORY ALONGWITH SEAL**

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR**

**ANNEXURE –IV (B)**

**PART-I**

Food meal to be served on following days & time during the contract period for 11 (eleven) months;

Breakfast	Every Morning	07.30 AM to 08.30 AM
Lunch (Afternoon)	Lunch not to be provided from Monday to Friday excepting all weekend's i.e. Saturdays, Sundays, all Government holidays, Vacations & during suspension of classes due to Examination etc.	12.30 PM to 01.30 PM
Evening Tiffin	Every Day	06.00 PM to 7.00 PM
Dinner (Night)	Every Day	09.0 M to 9.00 PM

\*During vacation & suspension of classes and on Gazetted holidays, the Mess contractor shall provide lunch viz-Rice, Dal, Vegetables curry, pickle/chutney, salad/raita, Papad to the hostel's boarders.

Signature of Bidder

**INSTITUTE OF HOTEL MANAGEMENT  
CATERING TECHNOLOGY & APPLIED NUTRITION, HAJIPUR  
ANNEXURE –IV (B)**

**PART-II**

**DETAILS OF MENU QUALITY**

BREAKFAST		LUNCH	
1.	Pav (2 pcs) Masala/Bhaji (100 gm)	1.	Rice (200 gm)
2.	Milk /Lemon Tea (100 ml)	2.	Dal (75 gm)
3.	Puri (4 pcs) chana masala (100 gm) & pickle	3.	Veg pulao (200 gm)
4.	Vada (2 pcs) Shambar/coconut chutney	4.	Veg. Curry (125 gms) /dum aloo
5.	Slice Bread/Toast (03 pcs.) with mix fruit jam/ Butter	5.	Pickles /Chutney (as required) or salad/raita (50 gms)
6.	Banana (02 pc)	6.	Tehri / Khichri (200 gm)
7.	Aloo Paratha (2 pcs.) with curd & pickle	7.	Chokha (50 gm)
8.	Upma (125 gm) with sambar/coconut chutney (as required)	8.	Curd (50 gms)
9.	Omlette/ boiled egg -1 egg (50gms to 60 gms)	9.	Papad (1 pc-medium)
10.	Chole (100 gm) Bhature (2 pcs)	10.	Aloo dum

**EVENING SNACKS**

1. Biscuits (Britania-4 pcs)
2. Milk Tea/Lemon (100 gms)
3. Nimki (Triangular, standard size-2 pcs)
4. Samosa, Bread Pakoda, aloo chop, litti, Kachori of standard size

**DINNER**

1.	Chapaties (6 pcs.)	2.	Rice (100 gms)
3.	Dal (75 gms)	4.	Rajma / chana masala (150 gms)
5.	Veg. curry/ Mixed Veg /Soyabean (150 gms)	6.	Sweet(gulab yamun, Rasgula / Kheer/ Sewai/Halwa (suji or Gajar or Besan 100 gms.
7.	Paneer curry /Mixed veg. (125 gms)	8.	Egg curry (100 gms-1 pc.)
9.	Palak Paneer / Kabli chana (125 gms)	10.	Chicken(100 gm)/ Paneer curry with gravy (100 gms)
11.	Potato and green veg (150 gms)	12.	Fish curry(02 pcs) /Palak Paneer (100 gm)
13.	Mung dal tadk (150 gm)	14.	Bhujiya (50 gm)
15.	Pickles /chutney (as required)	16.	Salad /Raita (50 gms)

NOTE : RAW MATERIALS OF APPROVED BRAND SHALL BE USED FOR PREPARATION OF FOOD

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